

JEFFERSON PARISH HUMAN SERVICES AUTHORITY  
CONFERENCE ROOM  
3300 W. ESPLANADE AVE., SUITE 213  
METAIRIE, LOUISIANA 70002

MINUTES

MONDAY, February 6, 2012

Authority Board Members in Attendance:

Olga Bogran	Kevin Centanni	LaCresiea Olivier
Bob Bradley	Al Majeau	Nancy Pearson
Phil Cerminaro		

Authority Board Members Absent:

Louise Landry	Terry Hardouin	John Neal
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Staff in Attendance:

Mike Teague, Executive Director  
Tammy Valenti, Chief of Staff  
Gay LeBlanc, Director of Community Support & Programs  
Lisa English Rhoden, Director of Management Services  
Teresa Jenkinson, Administrative Director  
Stephanie Campo, CSPDD Director  
Julie Shaw, Adult Services Director  
Tom Hauth, Medical Director

Guest in Attendance:

Quin Bates, Prospective Board Member  
Sandy Arsenaux, Prospective Board Member

The meeting was called to order by Ms. Pearson at 6:02 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

Mr. Centanni made a motion to amend the agenda to include the Financial Quarterly Report (Oct. – Dec.) that was provided prior to the meeting. Mr. Bradley seconded the motion. Passed unanimously.

2. Public Comment.

Ms. LeBlanc and Dr. Campo spoke to the Board regarding the challenges facing JPHSA and the criteria needed in the next JPHSA leader. Ms. LeBlanc provided a reference sheet for the record to the Board. Dr. Hauth, Ms. Jenkinson, Ms. Rhoden, and Ms. Shaw complemented Mr. Teague on the work he has done in moving JPHSA forward and the leadership he has provided to the Executive Management Team.

Ms. Pearson thank all for their comments and personal commitment to JPHSA. She stated the Board had not settled on a candidate and will keep on searching to find the best person for the job.

3. Approval of Minutes.

Mr. Majeau made a motion to accept the minutes as presented prior to the meeting. Seconded by Ms. Bogran. Passed unanimously.

4. Required Approvals Agenda.

A) Monitoring Report: Treatment of Consumers – Mr. Centanni made a motion to accept the Treatment of Consumers monitoring report as presented prior to the meeting. Seconded by Mr. Bradley. Passed unanimously.

Treatment of Staff – Mr. Centanni made a motion to accept the Treatment of Staff monitoring report as presented prior to the meeting. Seconded by Mr. Cerminaro. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director/Staff Update –

1) Mr. Teague stated the consolidation of East Bank facilities is moving forward. A discussion followed.

Mr. Teague attended meetings as follows:

- Met with Parish Council Chair, Elton Lagasse, re finalized CEA for West Bank – it was added to the Parish Council Agenda for February 15<sup>th</sup>;
- Received multiple scenarios for FY-13 budget reductions – current proposal includes a \$992,336 reduction in retirement, \$100,100 in annualization of FY 12 mid-year cut, \$286,654 reduction in attrition, \$389,729 reduction in salary funding, \$2,552,936 moved from SGF to and, an additional \$1,250,000 in Medicaid IAT moved to self-generated, in addition to the \$3,780,892 an additional \$579,795 was moved to self-generated, \$363,389 other adjustments, \$669,855 reduction in BP IAT, \$496,674 reduction in Statutory Dedication for 27<sup>th</sup> pay period, and \$808,110 increase in salary base adjustment. Bottom line – SGF, IAT, Self-Generated, Statutory Dedication went from \$25,315,237 to \$24,657,109 – a difference of \$658,128. Concern is in self-generated expectation of \$4,360,687;
- Multiple meetings with Architect continue;
- Received quotes for office furniture and modular furniture;
- Held Mandatory Pre-Bid Conference at 3:00 p.m. on January 4, 2012 – 21 contractors attended;

- A Public Bid Opening was held at 3:00 p.m. on January 24, 2012. Low bidder was Artigues Construction with a tie for the highest score and the lowest bid of \$1,744,000;
- Special Board Meeting held on January 30, 2012 – received approval to enter into a contract with Artigues Construction;
- Telephone interview with Maria Clark, City Business re renovations of the 3616 S. I-10 Service Road facility;
- Met with Darryl Ward, Parish CAO, Rob Hinyub, Council Aide to Cynthia Lee-Sheng, and representative from Community Development regarding CDBG Grant funding – will submit application by February 15, 2012;
- Had Meal with Mike – Helene Breaux, Mia Trupiano, and Rhonda Mile;
- Attended Magellan telephone conferences;
- Attended monthly HSIC Meeting; and,
- Congratulations to the Board of Directors and the JPHSA staff on a successful COA Accreditation On-site Survey. (Lisa will discuss).

2) Council on Accreditation Update - Ms. Rhoden reported JPHSA should receive a Pre Commission Report by the end of the monthly. The report will show our ratings, rank 1-4 with 1 being good. Ms. Rhoden stated JPHSA will have 30 – 45 days to respond to any need for process improvement or course of action required. Ms. Rhoden closed by saying at the next meeting she will report on any follow-up that is needed. Ms. Pearson thanked Ms. Rhoden for her report.

B) Policy Review.

1) IIIA Global Governance – Management Connection - The Global Governance – Management Connection policy was reviewed with no changes.

IIIB Unity of Control– Unity of Control policy was reviewed with no changes.

IIIC Accountability of the Executive Director – The Accountability of the Executive Director policy was reviewed with no changes.

A Motion was made by Mr. Bradley to accept the Global Governance – Management Connection, Unity of Control, and the Accountability of the Executive Director policies with no changes. Seconded by Mr. Majeau. Passed unanimously.

C) Board Linkage Update – Ms. Olivier stated she made a referral to the JPHSA’s Children’s Division for services.

D) Recruitment – Ms. Valenti stated two Addictive Disorder (AD) positions are available, one in AD, professional and one representing parents, consumers or advocacy groups. There is also a Developmental Disabilities, professional position available.

A motion was made by Mr. Centanni to recommend to the JP Council the appointment of Mr. Guin Bates to the Addictive Disorders, professional position, replacing Kerry Lentini to the

JPHSA Board. Seconded by Mr. Majeau. Passed unanimously.

A motion was made by Ms. Olivier to recommend to the JP Council the appointment of Ms. Sandy Arsenaux to the Addictive Disorders, representing Parents, Consumers or Advocacy Groups, replacing John Neal to the JPHSA Board. Seconded by Mr. Bradley. Passed unanimously.

E) Executive Director Search – Mr. Teague gave an update on the search process. A discussion followed.

F) Executive Session – Personnel Issue. – Motion was made by Ms. Bogran to enter into Executive Session to discuss a personnel issue. Seconded by Mr. Bradley. (7:06 p.m.) The Board entered into Regular Session at 7:42 p.m. A motion was made by Mr. Centanni to expand the Search Committee to include Al Majeau and Lacsiesia Olivier to have a total of five members on the Committee. Seconded by Mr. Cerminaro. Passed unanimously.

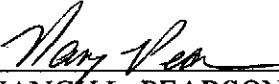
6. Announcements.

A) Board Generated Items – None.

B) Next Board meeting –The next meeting will be held on **Monday, March 5, 2012**, at the JPHSA Office at 3300 W. Esplanade Ave., Metairie, LA 70002, **6:00 p.m.**

7. Adjournment.

The Board meeting was adjourned at 7:43 p.m. by a motion made by Ms. Olivier. Seconded by Ms. Bogran. Passed unanimously.

  
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NANCY L. PEARSON  
JPHSA Chairperson